

MOB Constitution

2025-2026

Organization Name:

MOB

Constitution of MOB of Dickinson College

Ratified On: 12/3/2025

Article I: Name

Section A:

The name of this organization shall be: MOB

Article II: Purpose/Mission

Section A:

MOB is a Student Senate-funded organization, established to provide balanced and diverse campus-wide entertainment and programming that strives for quality and excellence in planning and execution.

Section B (Mission Statement):

MOB serves the college community by enhancing the student experience through diverse, high-quality programs which foster affinity between Dickinsonians.

Section C:

Programs and activities will vary annually according to both the financial means of MOB and the needs of the student body.

Section D:

MOB will be advised by a professional staff member of Campus Life, who will be a non-voting member of the Executive Board, hereafter referred to as the advisor.

Section E:

MOB will promote opportunities for building leadership skills among the general members.

Article III: Membership**Section A:**

Any student at Dickinson College can become a member of MOB, hereby referred to as, “general member”, provided they have met the following criteria.

Sub Section 1:

- Students must be added into the MOB groupchat and/or attend general member meetings and/or participate in MOB events to remain on the roster.
- Students must be in good standing with the College (Academics & Conduct)

Article IV: Officers**Section A:**

The officers, and hereby voting members, of MOB shall be:

- Chair (President) (1)
- Vice-Chair (Vice-President) (1)
- Marketing Chairs (2)
- Special Events Chairs (2)

- Weekend Events Chairs (4)

Section B:

All officers must be in good standing with the College at the time of election and through their term in office. All officers must be currently enrolled students at Dickinson College and must also be in good judicial and academic standing with the college.

Sub Section 1:

A term of office shall be considered one academic year, beginning in the fall semester through the conclusion of the spring semester. While new Exec Board members receive their roles in the spring, they will not be expected to perform their respective duties until the start of the next academic year. Exceptions may be made on a case-by-case basis.

Exceptions include but are not limited to:

1. Study abroad
2. Medical leave of absence
3. All other forms of accepted scholastic leaves of absence
4. Certain positions; such as Special and Weekend, who will often have events beginning in the first week of classes in the fall

Section C: Chair (President)

The Chair must have at least three (3) semesters of prior experience in MOB with at least one (1) of those semesters as a member of the Exec Board.

If nobody is elected as Chair, there will be a second election in which the entire executive board acts as voting members. Anybody could apply for the position, as

long as they have served one semester on the MOB Executive board. Executive members elected during the first election may apply.

The duties of the President shall be as follows:

1. To preside over all meetings.
2. To be considered a tie-breaking voting member.
3. To appoint any general member to a vacant officer position if deemed necessary in accordance with the Vice-Chair and Advisor during a special election.
4. To ensure that all elected officers are performing their duties as outlined. The order of operations should be as follows: 1) First, talk to the elected officer in question 2) Second, talk to the advisor and elected officer in question if problem persists 3) Lastly, if problems still persist, meet with advisor, vice chair, and elected officer in question to talk about next steps, including removal from office through impeachment.
5. Send out Weekend Update emails to the student body on a weekly basis
6. Responsible for monitoring and responding in the mob@dickinson.edu email.
7. Bringing collaboration requests to the rest of the board.
8. Plan and implement at least two large scale events throughout the academic year (traditionally all-college formal and Springfest), along with Vice-Chair.
9. To offer support to the rest of the board, including but not limited to attending events, offering additional meetings to Exec & general members, and additional availabilities for miscellaneous tasks.
10. Chair is required to ensure all new members are trained.

Section D: Vice Chair (Vice President)

The MOB Vice Chair shall have at least one prior year of experience in MOB, with at least one (1) semester as a member of the Exec Board.

If nobody is elected as Vice Chair, there will be a second election in which the entire board acts as voting members. Anybody could apply for the position regardless of experience. Executive members elected during the first election may apply.

The duties of the Vice President shall be as followed:

1. To preside over meetings in the absence of the Chair.
2. To assist the Chair in any and all duties if deemed necessary by the Chair.
3. To assume the duties of the Chair if the Chair can no longer perform said duties – including during leaves of absences and permanent removal from the Executive board.
4. To be considered a tie-breaking voting member.
5. Responsible for overseeing the financial activity of each MOB committee
6. To regularly present the condition of the budget at all regularly scheduled meetings.
7. To submit semester budget request to the Student Senate/Student Senate Bookkeeper (only if requesting funds).
8. Attend weekly meetings with the Student Senate Bookkeeper to monitor spending
9. Take and send out minutes of each Executive Board meeting.
10. Present any type of financial request that has been received by MOB from outside organizations to the Executive Board.

11. Keep a running tabulation of all the committees' spending, categorized by committee.
12. Draft and manage the budget during the Budgeting Process each spring.
13. Plan and implement at least two large scale events throughout the academic year (traditionally all-college formal and Springfest), along with Chair.
14. Take attendance at Executive Board and General meetings.

Section E: Special Events Chair

The Special Events Chair(s) must have served two (2) semesters on MOB including one (1) semester of experience on the Executive Board to be eligible for election.

There will be 2 elected Special Events Chairs.

If nobody is elected as Special Events Chairs(s), a special election will be held, as per Article V, Section C, Subsection 1. Anybody can apply for the position regardless of experience. Executive members elected during the first election may apply.

The duties of the Special Events Chair shall be as followed:

1. Plan and implement at least two large-scale events throughout the academic year (traditionally MOB the Campus, Drag Show, and Concerts)
 - a. Collaborate with the LGBTQ+ Center on Drag Show
2. As budget allows, the Special Events Chairs may be responsible for putting on smaller types of acts and events such as:
 - a. Magicians

- b. Hypnotists/Mentalists
- c. Comedians
- d. Alternative events

Section F: Marketing Chair

The Marketing Chair must have served one (1) semester on MOB to be eligible for election.

If nobody is elected as Special Events Chairs(s), a special election will be held, as per Article V, Section C, Subsection 1. Anybody can apply for the position regardless of experience. Executive members elected during the first election may apply.

The duties of the Marketing Chair shall be as followed:

1. The Marketing Chair is responsible for assisting in all forms of advertising in the promotion and awareness of each MOB event. Advertising tasks include:
 - a. The designing of posters in conjunction with the rest of Executive Board
 - b. Social Media strategies to engage students and promote MOB
 - c. Chalking the campus
 - d. Banners
 - e. Other creative and innovative ways of promoting an upcoming event
 - f. Photographing at least 50% of MOB events and uploading event photos

Section G: Weekend Events

The Weekend Events Chairs must have served one semester as a general member on MOB to be eligible for election.

There will be 4 elected Weekend Events Chairs. The 4 chairs will be split into teams of 2 chairs. Each team will be responsible for planning 1-2 small events every 1 out of 2 weekends.

The Weekend Events Chairs will be responsible for putting on smaller events at the end of the week such as:

- Food Nights/Bars
- Game Nights
- Movies
- Off campus trips
- Craft nights

Article V: Elections

Section A:

The election process for officers will take place during the spring semester

Section B:

Any member of the club who is in good judicial and academic standing with the college and meets position specific requirements may be offered an interview after submitting an application.

Sub Section 1: Applications

Applications for a position may occur by

1. Submitting a formal application through an application form posted to EngageD, Microsoft forms, or other similar and accessible platforms.

Section C: Voting System

The elections for MOB Executive members shall take place as follows:

1. Elections will comprise of an application being submitted to the current Executive Board for the position of interest; all candidates are encouraged to submit an application for each position that they would like to be considered for, with no limit placed on number of applications submitted.
2. Candidates will only be considered for positions for which they have submitted an application and/or expressed in the interview.
3. Each applicant can only be offered one position on the Executive Board at the conclusion of deliberations.
4. Once applications have been made available, no positions may be added until elections have closed. If a position is added after elections have been closed, the election process will repeat for, and only for, the new position.
5. Once applications have closed, the current Exec Board will review all applications and applicants will be granted an interview after a conduct, grade, and requirement check is completed by the Advisor.
6. Following the completion of all interviews, the Exec Board will then designate a time to deliberate and vote.
7. The process for deliberation and voting shall be as follows:
 - a. The Exec Board will first discuss the non-Exec candidates. Then another round of discussions will ensue wherein current Exec Board members who are reapplying for a position being discussed will leave the room to allow for further deliberation on that position.
 - b. Once all discussions have finished, all board members will return and then vote. The Advisor is responsible for calling for a vote, counting votes, and presiding over the voting process.
 - c. All current Board members are permitted to vote on all positions. Board members may abstain from voting, should they choose.

- d. The Board will first vote on Chair, followed by Vice-Chair, Marketing, Special Events, and Weekend Events. The Board may choose to leave a position vacant pending additional applications for that position.
- e. When a candidate's name is read for a position, votes will be counted by each Board member raising a hand, with an open hand indicating “yes” and a closed hand indicating “no”. Board members may choose to cast their vote for a vacancy, by also signaling “yes” when the vacancy name is called. The number of votes for each position should total the number of Board members. (i.e., if the Board has 10 members, a vote for Chair should have 10 total votes at the end, regardless of who the votes were cast for.)

Sub-Section 1: Unique Voting Scenarios

- 1. In the event an applicant receives the most votes for two different positions, priority will be given to the position for which the student received more votes.
- 2. In the event a tie occurs:
 - a. If the applicant is a current Executive Board member, a revote will occur in which the applicants for that position will not vote.
 - b. If the applicant is not a current Board member, a revote will occur with only the tied applicants being eligible to receive votes.
- 3. The MOB advisor will be a non-voting participant in the election process and will only assist in counting the votes along with another professional staff member from Campus Life to ensure votes are accounted for properly.

Sub-Section 2: Special Elections

1. In the event of a vacancy of an Executive position, a special election shall be called by the MOB Chair.
2. The special election board shall consist of the MOB Chair, Vice Chair, and Advisor (the Advisor is made to be a voting member only during this time).
3. Candidates must submit an application for the vacant position.
 - a. If the vacancy is of the Chair or Vice Chair, then the most senior Executive of MOB (barring their interest in said open position) and voting order shall serve on the special election board.
 - The most senior Executive of MOB is determined by the length of their involvement in MOB. If two people have been involved in MOB for the same length of time, then it will be determined by whoever's position comes first according to the voting order. If, in the event that this still does not differentiate the most senior Exec member, then the Advisor will randomly select out of those who fulfill the previous criteria. This will then be the person who serves as the most senior Exec member in this type of special election.
 - b. Members of MOB Executive Board and General Members will be notified of the vacancy and allowed at least one week to complete the application
4. If the vacancy occurs in mid-semester and/or at a crucial planning stage of the committee, the executive board may allow a current executive member to fill the role until the crucial planning is over.
5. In the event that the vacancy is of the Chair, the Vice Chair will assume the duties of the Chair.

Section D: Decisions

At the conclusion of voting, the Advisor will email the Chair with the results. It is the Chair's responsibility to send out decision letters to each applicant. In the event an applicant declines an offered position, the applicant who received the 2nd most votes will be offered the position. If the 2nd applicant was offered another position on the Board, the role will remain vacant until a separate Special Election is held.

Sub-Section 1: Decision Letters

Decision letters must always include a copy of the MOB constitution, asking all accepted applicants to read through the constitution prior to accepting/declining their position.

Article VI: Impeachment/Removal

Section A:

Any officer is eligible for impeachment and can be removed for the following reasons

1. Failure to uphold and execute the expectations and qualifications of that office.
2. Failure to attend most MOB executive meetings without an excused absence, as given by Chair or MOB advisor.

Section B:

1. Any member in good standing of the club may file a written impeachment charge and submit it to the group's advisor.

2. The MOB Advisor will call a meeting of the Executive Board to vote on impeachment.
3. The MOB Executive Board will convene within 1 week of submitted charges
4. The MOB Executive Board will review the written accusation and deliberate to then report back to the advisor or accuser within 3 days with a recommendation as to whether to proceed with the charges.
5. The advisor will then review the recommendation with the accuser to discuss whether to proceed with the charges.
6. The accuser then has the option to proceed or drop the charges within 1 week and must submit a written statement to the MOB Executive Board
7. The accused will then be notified within 3 days in writing that the impeachment process will proceed.
8. A special meeting will be called to order, in which neither the accused nor the accuser can preside, to have the impeachment trial.
 - a. The agenda of the trial meeting will be:
 - i. Call to order
 - ii. Roll call
 - iii. Presentation of the charges by the accusers
 - iv. Defense of the charges by the accused
 - v. Open discussion by the floor
 - vi. A vote taken by secret ballot in which a 2/3 vote of Executive Members (excluding accuser and accused) is needed to confirm the impeachment.

Section C:

- i. Any member may be expelled for cause following a unanimous vote of the Executive Board of the club.

Article VII: Meetings

Section A:

Meetings will be held once a week. The MOB Executive Board will meet for an hour, and MOB general club will meet afterwards.

Section B:

Attendance will be defined as 50% or more members for official Executive meeting to take place.

Section C:

Meetings will be held using Parliamentary Procedure as adapted from Roberts's Rules of Order, Newly Revised

Section D:

1. Official meetings will have a document of record, otherwise referred to as minutes, which will be used to record official group decisions and will be kept on file for members.
2. Meeting minutes will be uploaded to MOB's OneNote Notebook immediately after the last meeting by Vice Chair.

Article VIII: Amendments

Section A:

These bylaws may be amended as necessary by a two-thirds majority vote of good-standing members of the club.

Section B:

Amending these bylaws shall proceed as follows:

1. Amendments to these bylaws will be suggested by one member of the MOB Executive Board.
2. Amendments will be presented at the next club meeting. At this time discussion will take place.
3. The language for amendment will be tabled for no less than 10 minutes.
4. After that period, a vote will take place by anonymous votes and must be voted in by 2/3 of Executive Board Members.

The MOB Vice Chair will be responsible for updating the Constitution document within EngageD.

Article IX: Advisor**Section A:**

The membership of the club shall be advised by the Assistant Director to Campus Activities of Dickinson College's Campus Life Office.

Sub Section 1:

The duties of the Advisor shall be as followed:

1. Serve in the best interest of the organization and its members
2. Reasonably attempt to ensure that all business is conducted by the organization and its members complies with college policies

The MOB advisor should also read and sign an agreement with the Dickinson College Student Organization Advisor Manual at the onset of their agreement to advise.

Article X: Anti-Discrimination Statement

Section A:

MOB will not and shall not discriminate on the basis of race, color, religion, gender, gender expression, sex, age, national origin, individuals with disabilities, sexual orientation, or military status or socio-economic status.